

MONDAY

MAY 19TH

2014

**TOWN OF EASTHAM
AGENDA
BOARD OF SELECTMEN
Monday, May 19, 2014
5:00 p.m.**

Location: Earle Mountain Room

I. SELECTMEN/PUBLIC INFORMATION

II. PUBLIC HEARING

5:00 P.M. Aquaculture License –New - Avery Weber- Boat Meadow Site 12W

III. APPOINTMENTS

5:05 P.M. Establish Special Revenue Account – Solar Revenue/Expense – Noreen Donahue, Assistant Town Accountant

5:10 P.M. Historical Society Car Show Windmill Green – Permission to Charge Admission Fee – Kate Alpert

5:15 P.M. Update on CPA Sandy Meadow Trail Project – Dick Hilmer, Deputy Natural Resources Officer

5:20 P.M. Update on Solar Installation at Eastham Landfill Area – Neil Andres, DPW Director

5:30 P.M. Municipal Water Next Steps: Tasks, Timeline, Permitting, and Public Hearings – Environmental Partners

(Note: Other than public hearings, all times are approximate and items may be taken out of order.)

IV. ADMINISTRATIVE MATTERS

A. Action/Discussion

1. One Day Entertainment License Request – Karoo Restaurant – PMC Fundraiser
2. Recycling Committee Charge Revisions – Nan Balmer Asst Town Administrator/Neil Andres, DPW Director
3. Accept Surplus Property for Disposal from Library
4. Accept Resignation – Bikeways Committee – Andrea Aldana
5. Accept Resignation – Electronic Voting Committee – Kathy Schrock
6. Approve Windmill Weekend Road Race
7. Transient Vendor Licenses
8. Various Committee Reappointments

V. TOWN ADMINISTRATOR'S REPORT

VI. OTHER BUSINESS

VI. EXECUTIVE SESSION – Litigation Strategy/Collective Bargaining

Upcoming Meetings

Wednesday May 21, 2014	2:30 p.m.	Work Session
Monday June 2, 2014	5:00 p.m.	Regular Meeting
Wednesday June 4, 2014	2:30 p.m.	Work Session

This meeting will be video recorded and broadcast over Local Access Channel 18 and through the Town website at www.eastham-ma.gov.

II
5⁰⁰
p.m

**LEGAL NOTICE
TOWN OF EASTHAM
PUBLIC HEARING
AQUACULTURE LEASES**

Pursuant to M.G.L. Ch 130 s 57 and 60, the Eastham Board of Selectmen will hold a public hearing on Monday, May 19, 2014 at 5:00p.m., in the Eastham Town Hall, Earle Mountain Room, 2500 State Highway, Eastham, MA 02642, concerning the following aquaculture license:

New Aquaculture License- Boat Meadow

Mr. Avery Weber 4725 State Highway P.O. Box 242 North Eastham, MA 02651 Site B12W 1/2 Acre
Application filed: 4/23/2014

Friday, May 2, 2014- Legal Notice published in Cape Codder

Friday, May 2, 2014- Legal Notice *posted-Natural Resources Office, Town Hall Lobby, Town Hall outside board*
(Legal Notice to be published/posted at least 10 business days before the Public Hearing)

Monday, May 19, 2014-Public Hearing Meeting

Town of Eastham

Natural Resources Department
555 Old Orchard Road
Eastham, MA. 02642



508 240-5972
FAX 240-6687
natres@eastham-ma.gov

ADMINISTRATION

APR 25 2014

RECEIVED

TO: Eastham Board of Selectmen

FROM: Michael J. O'Connor
Senior Natural Resources Officer

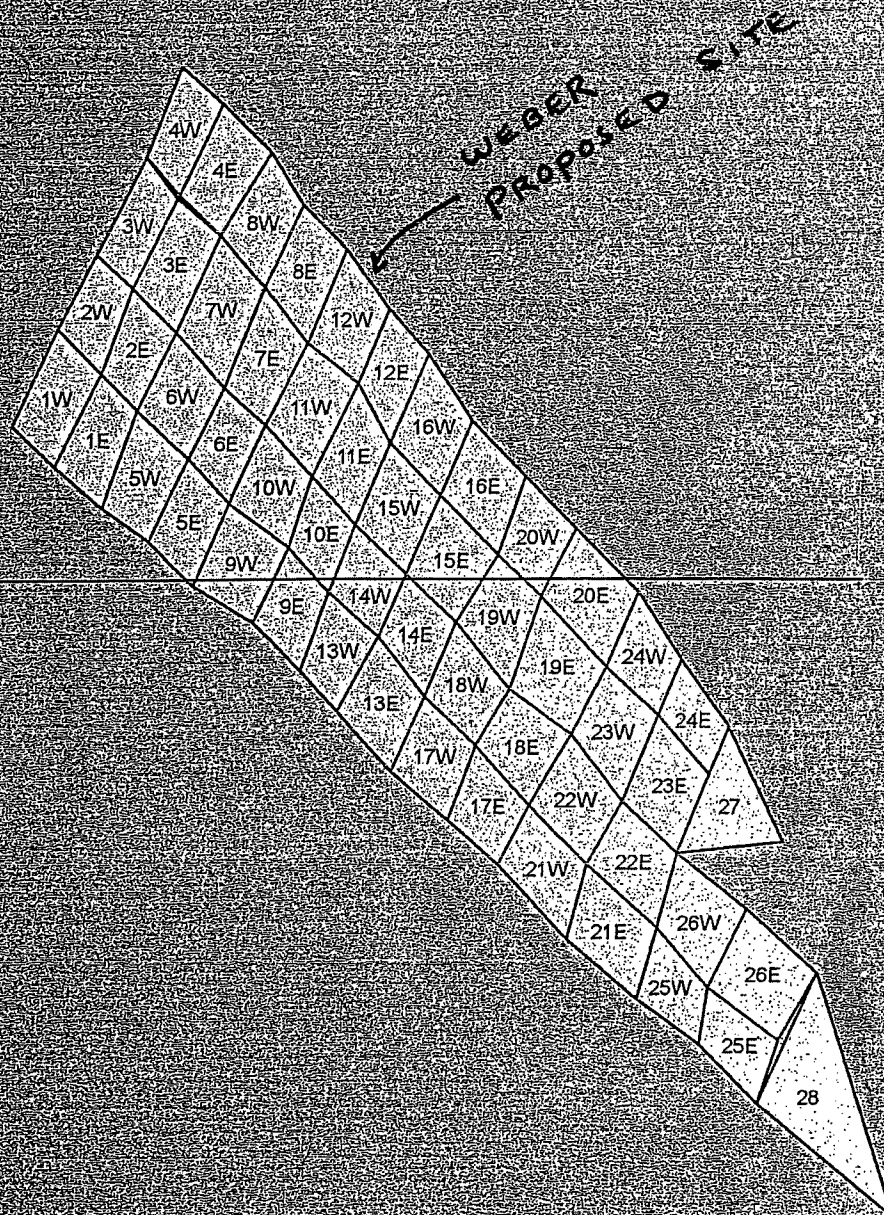
RE: Aquaculture License

DATE: April 25, 2014

Avery Weber
4725 State Highway
Eastham, MA 02642
P.O. Box 242
North Eastham, MA 02651

Site B12W
Boat Meadow

Avery Weber has filed an application for an aquaculture license. Mr. Weber currently holds a valid commercial shellfish permit from the Town of Eastham. I visited the site with Mr. Weber and he is interested in site B12W in the Boat Meadow Aquaculture Development Area. This site was previously leased by John Strazie. Mr. Strazie gave up the site and the license has since expired. The site will need to be surveyed by the Massachusetts Division of Marine Fisheries. Your attention to this matter is greatly appreciated.





TOWN OF EASTHAM
SHELLFISH AQUACULTURE MANAGEMENT PLAN

FORM -A

NAME: Avery Weber DATE: 4/23/14
RESIDENCE ADDRESS: 4725 STATE HWY
EASTHAM, MA 02647
MAIL ADDRESS: P.O. Box 242
(if different) NORTH EASTHAM, MA 02651
PHONE: 508-246-8916 EMAIL ADDRESS: AVERYWEBER@HOTMAIL.COM
AREA: ☒ Boat Meadow ☐ Nauset Marsh ☐ Other **SITE # 12W**

EXISTING CONDITIONS

TYPES OF SHELLFISH GROWN: ☐ Quahog ☒ Oyster ☐ Softshell
☐ Mussel ☐ Sea Clam ☐ Other

GROWOUT METHODS

(For each type of shellfish raised, place an X on the line describing methods used)

	QUAHOGS	OYSTERS	SOFTSHELL	MUSSELS	SEED	OTHER
BOTTOM BOX		X				
RAFTS						
NET WITH LEAD LINE						
LANTERN NET						
OTHER						
NO PROTECTION						
EXPLAIN						

Are you familiar with business management practices and marketing?

☐ Yes ☒ No

If Yes, please explain your experience.

Do you have a business plan for this operation?

☒ Yes ☐ No

Are you, or have you been engaged in any aspect of commercial fishing?

☒ Yes ☐ No

If Yes, please explain briefly.

I HAVE WORKED ON AN AQUACULTURE GRANT SITE IN WELLFLEET

How many hours per week do you anticipate will be required at this site?

20-25

Please list any factors which you feel will be helpful in making this a successful venture.

DEDICATION TO MAKING A SUCCESSFUL OYSTER FARM &
HAVING THE TIME TO SEE IT THROUGH

THE PHYSICAL + MENTAL ABILITY TO WORK HARD

I certify that the information supplied above is correct to the best of my knowledge and belief. I understand that this constitutes an application for shellfish aquaculture license under the statutes of the Commonwealth and regulations of the Town and attempt to accomplish the goals to the best of my ability.


Signature

4/23/14
Date

for office use only

Date Received _____

Issuance Date _____

Date Reviewed _____

Expiration Date _____

Site Number _____

Local Permit # _____

Seed Permit # _____

State Permit # _____

Are you planning to use spat collection?

____ Yes ☒ No

What type?

____ Loose Cultch

____ Cultch Bags

Material?

____ Shell

____ Cement

____ Netting

Where will they be located? _____

SEED SOURCE

Do you plan to purchase hatchery seed?

☒ Yes ____ No

If so, please indicate species and size (Place an X in the appropriate box or boxes)

HATCHERY SEED				
TYPE	QUAHOGS	OYSTERS	SOFTSHELL	OTHER
1 - 3 mm		<input checked="" type="checkbox"/>		
3 - 5 mm				
5 mm or larger				

Do you presently hold a seed permit from the Division of Marine Fisheries?

____ Yes ☒ No

What quantity do you expect to buy?

SPECIES 1

SPECIES 2

Year 1

25,000

Year 2

50,000

HARVEST METHODS

When seed is ready to be thinned or marketed, what methods of harvest do you plan to use?

(Place an X in the appropriate box or boxes)

METHOD						
	QUAHOGS	OYSTERS	SOFTSHELL	MUSSELS	SEA CLAM	OTHER
HAND DIG		<input checked="" type="checkbox"/>				
HYDRAULIC						
SCREEN						

Is there a partnership associated with this project?

____ Yes ☒ No

Are you familiar with the site and general conditions?

☒ Yes ____ No

III
505

Date: 5/15/2014
To: Sheila Vanderhoef, Town Administrator
From: Diane Rommelmeyer, Town Accountant
Noreen Donahue, Asst. Town Accountant
RE: Special Revenue Account for Solar Farm Project – CVEC Project Round 1

WR

I am requesting that the Board of Selectmen vote to establish a Special Revenue Account for transactions related to the energy produced at the new Photovoltaic Solar Farm at the Eastham Landfill.

The Town will be receiving net metering energy "credits" in lieu of cash from NStar. We will also be receiving checks from CVEC for energy generated in Eastham and sold to other towns – this would be energy that is in excess of our own capacity.

In addition, we will be making monthly payments to CVEC at a contractual rate applied to the number of kilowatt hours produced at our Landfill each month. Essentially, this is payment for the costs of the construction of the facility.

A Special Revenue Account may be used for the purpose of accepting funds from a corporation and expending such funds for the purposes associated with the agreement with the corporation with the approval of the Board of Selectmen. This is detailed in Mass General Laws Chapter 44, Section 53A: Grants and gifts; acceptance and expenditure.

III
5:10
p.m.



Town of Eastham
2500 State Highway
Eastham, MA 02642
508.240.5900
fax 508.240.1291

APPLICATION FOR THE USE OF THE WINDMILL GREEN AND BANDSTAND

Date of Application: 2/10/14
Date of Event: 8/9/2014 Start Time: 6AM End Time: 6pm
Sponsoring Organization: Eastham Historical Society
Address: PO Box 8 Eastham MA 02642
Mailing Address (if different): _____
Contact Person: Kate Alpert Phone: 508 240 0871 Fax: _____

Description of the Event: Include name of event (if any), type of activity, expected number of persons, and any equipment, tables, structures, tents etc., that will be erected.

Antique show, 500 people, exhibitors will supply and erect own tables & tents

Do you require a special waiver on any component of the Windmill Green Policy? No _____ Yes ✓

If Yes, please explain

waiver to allow Historical Society to charge admission to benefit non-profit org.

Will there be items sold at this event? No _____ Yes ✓

If Yes, please describe. antiques

Will there be a charge for admission? No _____ Yes ✓

If Yes, please describe. \$4 per person (to benefit Historical Society non-profit)

The following must be submitted and paid by the applicant at the time of application submittal.

1. A certification of current/valid insurance coverage.
2. A peddler's permit if anything is being sold on public property.
3. The appropriate use fees as follows"
 - ☒ \$100 per day use fee
 - ☒ \$25 per event fee if you intend to provide portable toilets.
 - ☐ \$25 per event fee for vehicle access for set up and take down only.
(Vehicles not being actively loaded or unloaded may not be parked on the Green)
 - ☐ \$25 per event fee if you intend to use/provide tents.
 - ☒ A \$200 refundable damage deposit check is required, and must be submitted three (3) days before the event.

INSURANCE:Does the organization carry insurance? Yes ☒ No ☐If Yes, indicate the amount: _____ and the Agent's name: Kerry Insurance

A copy of the Certificate of Insurance must be provided naming the Town of Eastham as included in the coverage.

INDEMNIFICATION: The applicant must agree to indemnify and hold the Town of Eastham harmless against any and all claims which may be made against the Town for property damages and personal injuries sustained by any person including the user which may result from the said property by the user. The applicant must furnish proof of general liability insurance naming the Town as additional insured. (See the Windmill Green & Bandstand Policy.)

AGREEMENT:

I have carefully read the rules and regulations of the Town of Eastham's Guidelines for the Use of the Windmill Green and Bandstand and fully understand their content. I accept responsibility for the proper use of the facilities and for the actions and conduct of the group using the Town of Eastham facilities for this function. I will assume all responsibility for all fees, charges, and damage claims from such use of the facilities.

Signature: Kate Alpert Date: 2/16/2014
Name: Kate Alpert Title: Chairperson Telephone: 508 240 0871
Address: 60 Chipmunk Ln

Information or Questions: Please call Madelynn Magill - Licensing -508-240-5900 x231.

Mail or deliver completed applications to: Town of Eastham- 2500 State Highway -Eastham, MA 02642

This section to be completed by the Town of Eastham.

Approval of the following is required before this application is approved:

Fire Dept. _____	Police Dept. _____
Health Dept. _____	Recreation Dept. _____
Building Dept. _____	Bldg. Maintenance Dept. _____
Town Administrator _____	

APPROVAL/DENIAL

This application has been ☐ Approved ☐ Denied

If approved, reservations have been made according to the above information with the understanding that the policies and regulations of the Board of Selectmen will be followed.

Signature: _____ Date: _____

This application has been denied because: _____



**TOWN OF EASTHAM
BOARD OF SELECTMEN**

**APPLICATION FOR A
TEMPORARY SIGN PERMIT**

Name of Organization: Eastham Historical Society

Type of Event: Antique Show Date of Event: 8/9/2014

Where Event will be held: Windmill Green

Contact Person Kate Alpert Phone Number: 508 240 0871

E-Mail Address Kydo@comcast.net Cell Number: _____

Signature of Town Administrator for Town Owned Property: _____

Signature of Land Owner: _____
(If not Town owned property)

I am applying for a temporary sign at the following location:*

* Please select only one location

☒ 2' x 3' sandwich board sign at the **Town Hall**

☒ 2' x 3' sandwich board sign at the **Information Booth**

☒ **Banner on Windmill Green** - (banner must be sized to fit the frame on the green)

☐ **Other location:** _____
(Requires approval by Board of Selectmen)

Please draw a sketch of the proposed sign or banner on the back of this form.

PLEASE READ: I understand that I will be given a display date, which will be no earlier than the Monday prior to the date of the event. Sign/Banner must be removed immediately following the event to accommodate the next scheduled event.

Kate Alpert
Signature of Applicant

2/16/2014
Date

PLEASE PRINT
LEGIBLY



III 5:15

Scope of Work for the Sandy Meadow Trail Project

Summary:

The Town of Eastham / Open Space Committee is seeking to accept proposals to construct a universally accessible nature trail on the southwest side of property owned by the Town of Eastham known as Sandy Meadow or the Roche Property.

Objective:

The objective is to provide parking and access to a 700 foot nature trail for universal access to a diverse range of visitors including: hikers, off road bicycling, runners, strollers, mobility impaired, visually impaired, and wheelchairs.

Scope of Work

Conceptual Trail Plan:

1. Create a Universally Accessible 700' linear feet x 8 foot wide nature trail.
2. The trail surface to be firm and stable using pure crushed stones (Crusher Fines) which will provide a user-friendly, all-season surface for universal access.
3. The trail will be designed and constructed at a grade of 6% or less.
4. The trail will be 60 inches wide of crusher fines (called the tread) and will allow for two individual wheelchairs to pass safely on the trail.
5. The trail will also have an 18-inch drainage apron extension adjoining to the tread.
6. A level resting pad of crusher fines will be constructed at the end of the 700 foot trail. The resting pad will be 60 inches long x 36 inches wide in compliance with the Architectural Barriers Act Accessibility Standards section 304.3.2. and adjoining the trail tread to provide turning space.
7. A flat top bench will be placed alongside the resting pad.

Conceptual Parking Area:

1. A level, hard-packed crusher fines parking area for two vehicles will be provided.
2. Accessible parking spaces will be 8 feet wide, with a level access aisles not less than 5 feet wide.

3. A 50-foot crusher fines connector trail will provide access from the parking area to the nature trail.
4. A handicapped sign will be place in front of one of the two spaces.

Additionally:

1. Split rail fencing will be place at the trail head of Sandy Meadow Way and along the perimeter of the parking area.
2. A split rail fence will be place to protect private abutting property at the north end of the Sandy Meadow Loop.
3. Erosion control steps will be placed into the hillside on the north side of the Sandy Meadow Loop to minimize erosion from foot traffic and storm run-off.

Budget:

1. The Towns people voted \$20,000 from Community Preservation Open Space Fund Balance for the purpose of constructing a universally accessible trail.
2. The Towns people voted \$5100 for the parking area.
3. To be spent under the direction of the Beach and Recreation Administrator.

Next Step:

1. Put the project out for construction bids

Submitted by
Dick Hilmer, Department of Natural Resources
5/15/2014

LOCATION

GRAPHIC SCALE



(IN FEET)

ZONE:
District 1

REFERENCES:
Asst's Map 2 PCL 324

RECORD OWNER AND APPLICANT:
Town of Eastham
2500 State Highway
Eastham, MA 02642-2544

NOTE:
This plan modifies the remaining land owned by the Town of Eastham situated south of Lots 1 through 18 shown on Plan Book 600 Page 86 and 87. The perimeter description of the property shown herein is taken from said recorded plan and does not represent a field survey by Ryder & Filson, Inc.

EASTMAN PLANNING BOARD
APPROVAL REQUIRED

Date approved:

Date signed:

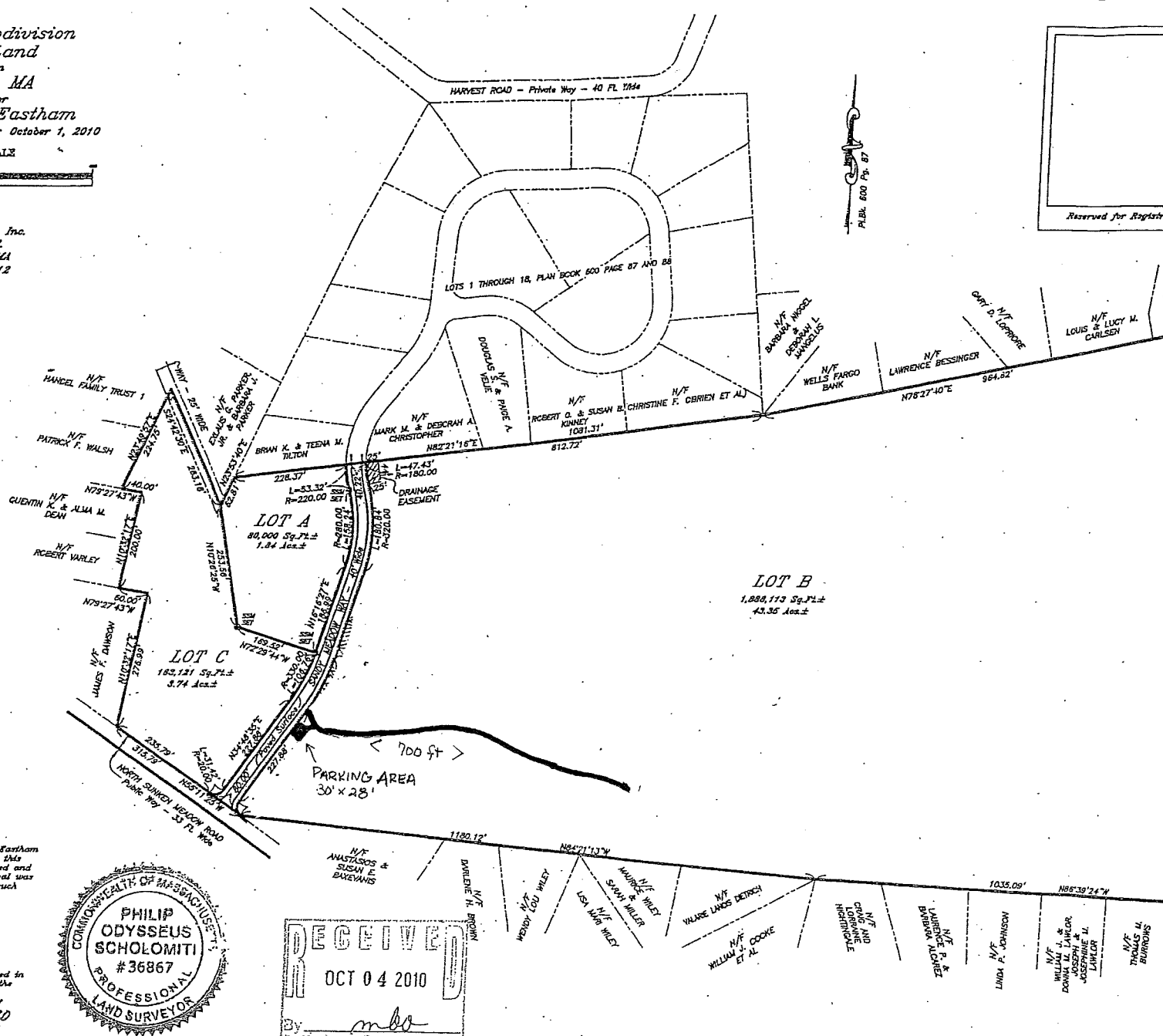
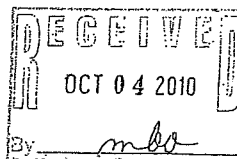
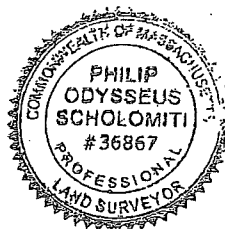
*I, _____ Clerk of the Town of Eastham
herby certify that the notice of approval of this
plan by the Planning Board has been received and
recorded at this office and no notice of appeal was
received during the twenty days next after such
receipt and recording of said notice.*

Date: _____

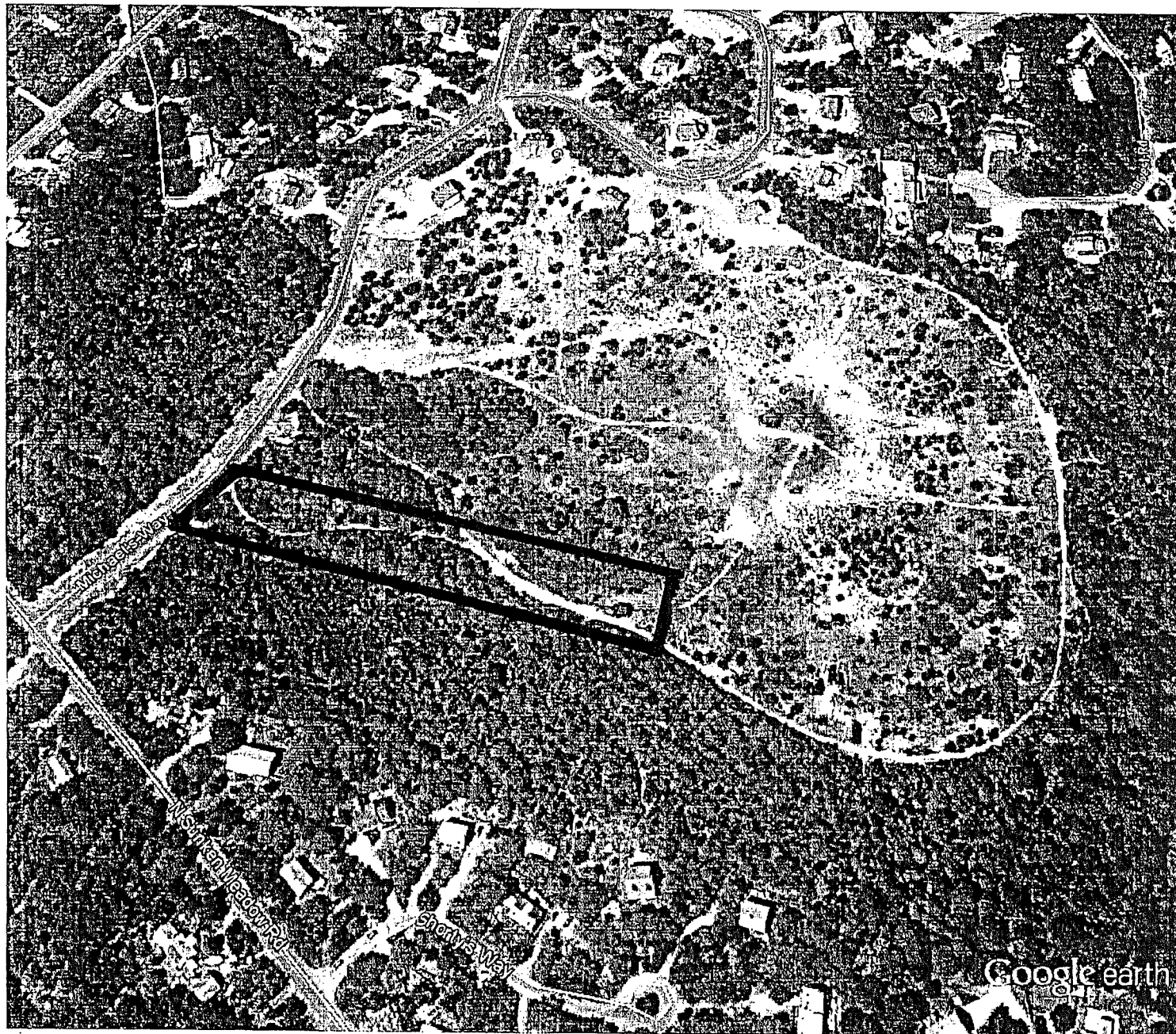
Town Clerk:

I certify that this plan has been prepared in conformity with the rules and regulations of the registers of deeds.

Professional Land Surveyor 10/01/10
Date



SANDY MEADOW - TRAIL LOCATION



feet 1000
meters 300



Town of Eastham

III 5:20

Department of Public Works
555 Old Orchard Road
Eastham, MA. 02642



508 240-5973
Fax 508 240-6687

To: Sheila Vanderhoef, Town Administrator
From: Neil Andres, Superintendent DPW
Date: May 15, 2014
RE: Landfill Solar

I have been informed that the Landfill solar project went on line on Friday May 9. Eastham was the first completed project of this regional effort. Shortly, there will be a link which allows real time viewing of system production. A dedication ceremony is scheduled for Wednesday May 28 at 10:00 A.M

As with any large project, there is a punch list which must be completed as part of the DEP permit.

Attached is an explanation of the net metering process under which the facility is operated.

Net Metering for the Town of Eastham

Compiled from email correspondence of Liz Argo, CVEC

It is complicated. It is important to be clear that the PV installations are NOT meeting Eastham's energy needs. What they *are* doing is matching every kilowatt hour of usage in Eastham with a Net Metering Credit (NMC). Every NMC has a credit value that will dramatically lower the cost of every kilowatt hour Eastham uses. The NMC transaction is purely a financial one.

Meanwhile, the reason for the existence of the Net Metering Credit incentives that the state has put in place is to get us to build renewable energy and get our grid off fossil fuels. Ultimately your installations are providing the local grid with green electrons. The green electricity may not be directly used by Eastham, but the green electricity created in Eastham is adding to the overall independence of our grid from fossil fuels, and you are being rewarded by the state through the Net Metering Credits for having the PV installations.

Again, for every kilowatt hour Eastham uses, the Eastham PV installations will earn a kilowatt hour of Net Metering Credits. So you are being rewarded for your PV through the financial benefit of Net Metering Credits, lowering your electrical costs.

Remember, though, that you also have to pay the construction company for building your PV. They get a Power Purchase Agreement (PPA) price per kilowatt hour. So ultimately the benefit to Eastham for every green kilowatt hour produced by the PV is the **NMC**, minus the cost you pay to the construction company via the **PPA**. In Eastham the equation right now for the capped landfill is .146 (**NMC** value per kilowatt hour) minus .07 (**PPA** cost per kilowatt hour). Every kilowatt hour of electricity Eastham uses will be matched by a NMC from the capped landfill, reducing the cost of every kilowatt hour used in Eastham by the delta of .076.



Laura Gillespie-Lee

From: Laura Gillespie-Lee
Sent: Monday, May 12, 2014 5:35 PM
To: Ed Kulhawik (ekulhawik@eastham-ma.gov); Mark Foley
Subject: PMC Riders Event

Hi,

Attached is a application for One-Time Entertainment License. I am adding this to the May 19, 2014 BOS meeting but will need your review and approval before then.

Please review and if OK, stop by to sign the original for me.

Thanks....

Laurie Gillespie-Lee
Administrative Assistant
Town of Eastham
2500 State Highway
Eastham, MA 02642

Telephone: 508-240-5900
Fax: 508-240-1291
E Mail: admin2@eastham-ma.gov

MAY-09-2014 10:17

TOWN OF EASTHAM

5082405918

P.02/03



TOWN OF EASTHAM

Licensing Department

2500 State Highway
Eastham, MA 02642

APPLICATION FOR A ONE-TIME ENTERTAINMENT LICENSE

I hereby request a license for entertainment to be held at KAROO Restaurant
located at Rt 6. Said entertainment would take place during the
following day (s) and time (s):

on June 8, 2014 from 3pm to 6pm
on _____ from _____ to _____
on _____ from _____ to _____

List the type of entertainment or athletic event planned (i.e., bank, DJ, hockey game). Fully describe
and list the name of the entertainers: (you may attach programs, promo flyers, etc.)

Back ground music for a fundraiser event for PMC riders.
Band #1 - OFF OUR ROCKERS
Band #2 - Super soul shine

APPLICATION MUST HAVE SIGN-OFF BY EASTHAM POLICE CHIEF

Approval Recommended: 5-15-14 OK

Denial Recommended: _____

If Detail Recommended, how many? _____

Comments: _____


Chief of Police

PLEASE PRINT THE FOLLOWING INFORMATION

MANAGER OF PREMISES:

Sanette Groenewald
TEL: (Daytime) 508-255-8288
ADDRESS: 508-255-8288
Rt 6, Eastham
SIGNATURE: Groenewald
DATE: 5/9/2014

3 Main St., Unit 32B

PERSON IN CHARGE OF EVENT:

Karen Snow
TEL: (Daytime) 508-246-3012
ADDRESS: PO Box 537
N. Truro, MA 02652
SIGNATURE: Karen Snow
DATE: 5/9/2014

Fee is \$50 per day - We accept credit cards for payment. Town of Eastham

MAY-09-2014 10:18 TOWN OF EASTHAM

508-240-5900 5082405918 P.03/03
BLDG Acpt. x 202

ADMISSION POLICY:

- a. Is an admission fee or ticket being collected? ☐ YES ☒ NO
Amount charged _____
- b. How is this event being advertised or promoted? (radio, flyers, papers, etc.)
Flyers + papers
- c. Expected attendance 50-75 Age group 30-60 yr olds

- d. Will you be serving alcohol? ☒ YES ☐ NO
- Will you be using the premises' liquor license? ☒ YES ☐ NO
- Will you be applying for a special pouring license? ☐ YES ☒ NO
- Which will you be selling/serving ☒ Beer and Wine ☒ Full Liquor

The event is not selling alcohol.
The restaurant will be selling food + alcohol.

- e. What precautions will you take to make certain that minors are not served alcoholic beverages? Don't expect any / many minors @ event.
This is a money fundraising event - silent auctions, contributions. The support is for (3) PWC riders.

APPLICATION MUST HAVE SIGN-OFF BY EASTHAM FIRE CHIEF

Approval Recommended: _____ Denial Recommended: _____

Comments: _____

Fire Chief

REQUEST APPROVED ☐
DENIED ☐

DATE: _____

Board of Selectmen

Main Street Mercantile Condominium Association II
3 Main Street Mercantile, Unit 21
Eastham, MA 02642

Lottie Austin, Trustee 508-255-9079
Peter Harrigan, Trustee 508-255- 7550
Karen LaVoie, Trustee 508-255-6950

May 13, 2014

Ms. Sheila Vanderhoef
Town Administrator
Town of Eastham
2500 State Highway
Eastham, MA 02642

Re: PMC Event – Karoo Restaurant

Dear Ms. Vanderhoef:

On behalf of the Trustees of the Main Street Mercantile Condominium Association II of Main Street Mercantile in North Eastham, please accept this letter as our approval of the PMC event that is planned for June 8, 2014, from 3:00pm – 6:00pm at Karoo Restaurant. It is our understanding that event will have live entertainment and that application has been made to your office regarding same and we approve of the planned live entertainment. Once you have had the chance to review, please advise if you need anything further.

Thank you for your attention in this matter.

Very truly yours,



Karen A. LaVoie f/k/a
Karen A. Underhill

Proposed Changes to the
Charge To The Recycling Committee

IV A 2

In accordance with the provisions of the Eastham Home Rule Charter Section 9.5.14, the Board of Selectmen hereby appoints a committee that shall be known as the **Eastham Recycling Committee**. The Committee shall consist of five (5) members, **plus a Subcommittee of up to 12 non-voting members for the sole purpose of working in the Swap Shop, in overlapping, rotating shifts, during hours of operation.** All Committee **and Subcommittee** members shall be appointed by the Board of Selectmen for three-year overlapping terms. No appointee may serve more than three consecutive terms.

The specific responsibilities of the Committee shall include, but not be limited to the following:

1. The Committee will focus on encouraging recycling at the Eastham Transfer Station through recommendation to the DPW Superintendent of innovative ways to increase the rate of recycling including, but not limited to, development with the Board of Health of new Transfer Station regulations and, with the Board of Selectmen, development of an evaluation of the costs and benefits of mandatory recycling.
2. The Committee shall assist the Transfer Station Manager with the development of volunteer work hours, operating hours, and regulations for the Swap Shop.

As part of this Task, the Committee shall

- **Develop written protocols for and train volunteers**
 - **Develop written Volunteer Handbook**
 - **Develop protocols for outreach to social service agencies for them to request items for use by their clientele, and specify items possible for agency selection**
 - **Work with appropriate local, county, and state agencies and employees to secure funding for educational materials and events to educate about and encourage opportunities for further diversion of re-useable items from the waste stream.**
3. ~~The Committee will work with County staff to develop Pay As You Throw options for Eastham to present to the Board of Health and Board of Selectmen by June 30, 2013.~~ **continue to review Transfer Station hauling costs and resident fee structures and recommend changes to the BOS for their consideration as and when appropriate.**
 4. ~~The Committee will review the annual report to the State by the DPW on recycling and will make recommendations to the Board on how to increase the rate of recycling in Eastham.~~ **(This is now the last bullet of item 2.)**
 4. ~~5-~~ The Committee shall prepare a summary of its yearly activities for inclusion in the Town of Eastham Annual Report.

The Committee shall consider existing regulations, by-laws, policies and procedures in developing their proposals and shall include in any proposal, as necessary, any enforcement recommendations or methods and costs and savings anticipated by implementation.

The Town Administrator shall designate staff support for this Committee, which may include, but not be limited to, staff of the Board of Health and Department of Public Works.

Adopted by the Board of Selectmen on March 3, 2010

Revised and Adopted by the Board of Selectmen on May 23, 2012

Revised and Adopted by the Board of Selectmen on May 19, 2014 (pending)

Sheila Vanderhoef

IV A
3

From: Debra DeJonker-Berry <ddejonkerberry@clamsnet.org>
Sent: Saturday, May 10, 2014 2:25 PM
To: Sheila Vanderhoef
Cc: 'David Payor'; jshaw850@comcast.net; 'Daniel Pallotta'; Nan Balmer; nmarcellin@aol.com
Subject: Library Trustees' Surplus Property Declaration Request
Attachments: LibraryComputerEquipmentSurplusMay2014.docx; FurnishingsSurplus.xlsx

Sheila

At their meeting on Saturday, May 10, 2014, the Board of Library Trustees voted:

To request that the Board of Selectmen declare the items in the attached computer and equipment list, approximately 2,500 withdrawn library books and other library materials, and the library's exterior plantings (primarily bulbs and perennials) surplus;

and

To request that the Board of Selectmen declare the shelving, furniture, and supplies as described in the attached list surplus.

Please feel free to contact me with any questions you may have.

Thank you very much,

Debbie

Debra DeJonker-Berry
Director
Eastham Public Library
190 Samoset Rd
Eastham, MA 02642
508 240 5950

Eastham Public Library
Furniture Surplus

1
5/12/2014

Type	Description	Quantity	Location	Condition
Atlas case	Large, metal, 5 drawers, one bottom shelf, beige	1	Magazine Room	Fair
Baby gate		1	Boiler Room	Fair
Baskets	Wicker?	5	Storage	Fair
Bench	Outdoor bench system surrounding flagpole	1	Outside	Fair
Bench	Park bench, wood and metal	1	Children's Room	Fair
Binders, 3-ring	Various colors and sizes	Many	Storage	Fair
Book Case	Wall mounted, wood, 3 sections of 5 2 and 2 units	1	Main Floor	Fair
Book cases	White, laminate, one sided	2	Children's Room	Fair
Book shelves	Metal, free standing	1	Storage	Fair
Book shelves	Various sizes, wood or laminate, free standing	6	Storage	Fair
Book shelves	Wall mounted, wood & laminate	3	Children's Room	Fair
Book shelves	Wood or laminate, various sizes	10	Children's Room	Fair
Book shelves	Wooden, 2 shelves	1	Conference Room	Fair
Book shelves	Wooden, 2 shelves	1	Multi-purpose Room	Fair
Book truck	One sided, metal	1	Children's Room	Fair
Book Trucks	2-sided, metal	3	Main Floor	Fair
Book Trucks	Two sided, wood	1	Main Floor	Fair
Books Shelves	Metal and wood, single sided, free standing	10	Main Floor	Fair
Bookshelves	One oak, one laminate	2	Workroom	Fair
Brochure holders	Plastic, various sizes	Many	Storage	Fair
Bulletin Board	Small	1	Historic Room	Fair
Bulletin Board	Wall Mounted	1	Hallway, downstairs	Fair
Bulletin Board	Tall Freestanding floor unit	1	Historic Room	Fair
Cabinet	Metal, 2 doors	1	Storage	Fair
Cabinet	Metal, 2 shelves, open, table top	1	Storage	Fair
Cabinet	Oak, with two doors	1	Workroom	Fair
Cabinet	With slots on two sides, laminate	1	Workroom	Fair
Chair	Armchair, upholstered	1	Kitchen	Fair
Chair	Office chair, with wheels	1	Kitchen	Fair
Chair	Rocking, wooden	1	Kitchen	Fair
Chair	Wooden, slats	1	Hallway, downstairs	Fair
Chairs	Armchairs, upholstered with wooden arms	5	Main Floor	Fair
Chairs	Armchairs, upholstered with wooden arms	3	Main Floor	Poor

Eastham Public Library
Furniture Surplus

2
5/12/2014

Type	Description	Quantity	Location	Condition
Chairs	Armchairs, upholstered with wooden arms	2	Multi-purpose Room	Fair
Chairs	Metal & upholstered, kitchen chairs	2	Hallway, downstairs	Fair
Chairs	Office chair, with wheels	2	Children's Room	Fair
Chairs	Office chairs, with wheels	2	Workroom	Fair
Chairs	Office chairs, with wheels	2	Historic Room	Fair
Chairs	Upholstered with wooden arms	5	Main Floor	Fair
Chairs	Upholstered, Childrens	4	Children's Room	Fair
Chairs	Windsor, wooden	10		
Chairs	Wooden, Children	2	Children's Room	Fair
Chairs	Metal, folding, beige	14	Main Floor	Fair
Computer Stand	Wooden, holds one computer, tall	1	Main Floor	Good
Computer Stand	Holds 4, computers, wood, rectangular, tall	1	Main Floor	Fair
Dais		2	Main Floor	Fair
Desk	Computer desk	1	Historic Room	Fair
Desks	Staff desks, with drawers, wood or metal	3	Workroom	Fair
Desks, Tall	Tall, two sections of Circulation Desk (one rounded)	2	Main Floor	Fair
Dictionary Stand	Table top	1	Main Floor	Fair
Display case	Magazines, children's size, wood	1	Children's Room	Fair
Display case	Wood & Glass	1	Children's Room	Fair
Eagle	Lenox, Millennium, with stand	1	Workroom	Fair
File Cabinet	2 drawer	1	Workroom	Fair
File Cabinets	2 drawer, metal, beige	1	Multi-purpose Room	Fair
File Cabinets	Lateral, 2 drawer, beige (tip, need to be floor mounted)	2	Storage	Fair
File Cabinets	Lateral, 2 drawer, beige (tip, need to be floor mounted)	1	Conference Room	Fair
File Cabinets	Wood, laminate	1	Children's Room	Fair
Files, Lateral	beige, 2 drawer (these tip when drawers are open)	3	Workroom	Fair
Globe		1	Historic Room	Fair
Globe		1	Storage	Fair
Kitchen Cabinet set with sma	Oak, with 4 doors, includes two small cabinets above	1	Workroom	Good
Kitchen supplies & equipment		Many	Storage	Fair
Lamp	Table Lamp	1	Multi-purpose Room	Fair
Office Supplies	Various, labels, paper	Many	Storage	Fair
Paperback Shelving Units	Wood & plastic, freestanding	6	Main Floor	Fair

Eastham Public Library
Furniture Surplus

3
5/12/2014

Type	Description	Quantity	Location	Condition
Paperback Shelving Units	Wood & plastic, freestanding	2	Hallway, downstairs	Fair
Paperback Shelving Units	Wood & plastic, freestanding	1	Kitchen	Fair
Paperback Shelving Units	Wood & plastic, freestanding	4	Children's Room	Fair
Picture Frames	Various sizes	Many	Storage	Fair
Plants	Indoor living plants (trees/shrubs), tall	3	Lobby	Good
Princetown Files	Plastic	Many	Storage	Fair
Printer stand	Metal	1	Workroom	Fair
Prints	Norman Rockwell, framed with glass, app 40 x 30 in	4	Lobby	Fair
Projector Screens	Free standing	2	Storage	Fair
Radios		Many	Storage	Fair
Refrigerator	Green, top freezer	1	Kitchen	Fair
Shelving Unit End Panels	Oak, 90 in tall	21	Main Floor	Good
Shelving units	2 sided, laminate, 3 sections	1	Children's Room	Fair
Shelving units	3 section, wall mounted	1	Children's Room	Fair
Shelving units	For kits, white, laminate, with rods for hanging	1	Children's Room	Fair
Shelving units	Library Shelving units, Metal, 60 in tall, various in wide, beige metal, with periodical display/storage shelves	4	Main Floor	Good
Shelving units	Library Shelving units, Metal, 72 in tall, 36 in wide, beige metal, with periodical display/storage shelves	3	Main Floor	Good
Shelving units	Library Shelving Units, Metal, 90 in tall, 36 in wide units, beige metal	100	Main Floor	Good
Shelving units	Wooden, wall mounted, each has 10 sections	2	Historic Room	Fair
Shelving units	Wooden, white painted and natural wood	7	Lobby	Good
Shelving units	Wooden, with slanting shelves for display	1	Magazine Room	Fair
Shelving units	Wooden, without shelves, wall mounted	4	Workroom	Fair
Shelving units	Wooden, without shelves, wall mounted	3	Magazine Room	Fair
Shelving units	Wooden, without shelves, wall mounted	2	Storage	Fair
Signs	2-sided, black & white plastic, free standing	2	Storage	Good
Sofa	2 seats, with wooden back	1	Children's Room	Fair
Sofa	Upholstered, 3 seats	1	Multi-purpose Room	Fair
Sofa	Upholstered, 3 seats	1	Children's Room	Fair
Stand	Laminate, for printer	1	Children's Room	Fair
Stand, Audiovisual	3 shelf, wheeled, black	1	Conference Room	Fair

Eastham Public Library
Furniture Surplus

4
5/12/2014

Type	Description	Quantity	Location	Condition
Step	Wooden, with tall back	1	Magazine Room	Good
Supplies	Pinceton files, file oranizers, rolodexes	Many	Storage	Fair
Table	Bamboo, small	1	Children's Room	Fair
Table	Computer work table, black, laminate	1	Children's Room	Fair
Table	Dark oak, rectangular	1	Main Floor	Good
Table	Display, white wire and metal	1		Good
Table	Large, rectangular, coffee table	1	Multi-purpose Room	Fair
Table	Rectangular, Wooden, Children's	1	Children's Room	Fair
Table	Round, Childrens	1	Children's Room	Fair
Table	Round, wooden	1	Historic Room	Fair
Table	Small, Rectangular, wood	1	Conference Room	Fair
Table	Small, Rectangular, wood	2	Children's Room	Fair
Table	Wooden, dining table with leaf, dark wood	1	Boiler Room	Fair
Table	Wooden, rectangular, dining or library	1	Kitchen	Fair
Tables	Folding tables, various sizes	Many	Boiler Room	Fair
Television	Color, 32 in, Toshiba	1	Conference Room	Fair
Trophies		Many	Storage	Fair
TV tray	Wood	1	Multi-purpose Room	Fair
Whiteboard	Wood	1	Kitchen	Fair

Eastham Public Library
Computer and Equipment Surplus List
May 2014

Dell 15in flat screen monitor (old style)—poor
Brother wordprocessor—poor

Inkjet printers:

HP Deskjet 940C—poor
HP Deskjet D1455—good
HP Deskjet 5550--poor

RCA ebook reader REB1100—poor

Computer docking station--good

Computer towers:

Dell Dimension 3100 tower—poor
Dell Dimension L667r--poor
Dell Optiplex 320--poor

Various keyboards, speakers, mice—poor
Belkin Data switch (parallel, A/B switch)-good

HP injet desktop 5650 printer—poor
HP Color Laserjet 2605dn—poor
HP Deskjet 6940--poor

Micron Microfiche reader—poor

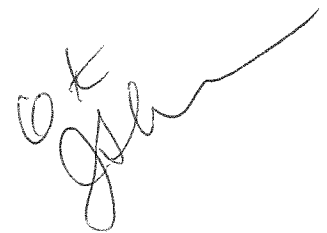
Dell flatscreen monitor, 15 inch (old style)—poor

Toshiba 27 in televisior (CRT style)—fair

Dell Optiplex desktop 780—poor

Towers:

Dell Optiplex 745—poor
Dell Optiplex 210L (3)—poor
Dell Optiplex 330—(non-functioning)
Optilex 360 (2)—poor
Optiplex 170L—poor
Optiplex 320—poor

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be a personal name, possibly "OK" followed by a surname.

TV A
4

Lillian Lamperti
Town Clerk
Town of Eastham
2500 State Highway
Eastham, MA 02642

ADMINISTRATION

MAY 09 2014


RECEIVED

May 5, 2014

Dear Ms. Lamperti,

With this letter I am resigning from the Eastham Bikeways Committee effective immediately. It has been a pleasure working with Paul Schofield and the Bikeways group.

Respectfully,


Andrea Aldana
40 Beehive Rd
Eastham, MA 02642


CC: Eastham Board of Selectmen

3/19mk

IVAS

Sheila Vanderhoef

From: Kathleen Schrock <kathy@kathyschrock.net>
Sent: Wednesday, May 14, 2014 5:52 PM
To: Ed Schneiderhan
Cc: Nan Balmer; Sheila Vanderhoef; Schrock Kathy
Subject: Resignation from Electronic Voting Committee

To: Ed Schneiderhan, Chair, Eastham Electronic Voting Committee
From: Kathleen Schrock, Citizen Member, Eastham Electronic Voting Committee

This afternoon, the Eastham Town Administrator's office shared a section of the Town of Eastham policies with me entitled "Policies and Procedures for Boards, Committees, and Commissions".

Section 11, entitled "Litigation against Town by a Member of an Appointed Public Body" states that "an appointed member of any public body may be temporarily suspended by the Board of Selectmen during a lawsuit filed by the member against the town in a court of competent jurisdiction in the state of MA".

Because of my involvement with a demand on file with the Town of Eastham, and rather than wait for a possible suspension from the Electronic Voting Committee, this letter shall serve as my resignation from the Eastham Electronic Voting Committee, effective immediately.

I am proud of the work that we have accomplished on the Committee in the short time we have worked together and hold my fellow citizen members and the advisory members in the highest regard. I look forward to next year's town meeting and the use of handheld devices!

Thank you,
Kathleen Schrock

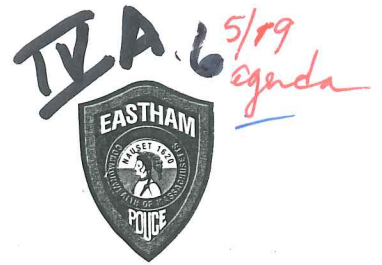
Kathy Schrock
kathy@kathyschrock.net

45 Starlight Lane
Eastham MA 02642
V: 508.247.0044
F: 508.240.1464



EASTHAM POLICE DEPARTMENT

2550 State Highway • Eastham, MA 02642
508-255-0551 • Fax: 508-255-5412



EDWARD V. KULHAWIK
Chief of Police

KENNETH J. RODERICK
Deputy Chief

April 23, 2014

Frank & Carol Dobek
Chair, Windmill Weekend Road Race
P.O. Box 623
North Eastham, MA 02651

Dear Mr. & Mrs. Dobek:

I have received your letter advising us of the Windmill Weekend Road Race. This event must be presented to the Board of Selectmen for their approval. I do not see any issues with the event, as it is a long-standing one. However, it must be formally approved by the Board of Selectmen.

I will forward a copy of your letter to the Board, and request that it be placed on an upcoming agenda. I will advise you upon the Board's approval for this road race.

I wish you good luck with the 2014 Eastham Windmill Weekend Road Race.

Sincerely,

Edward V. Kulhawik
Chief of Police

EASTHAM WINDMILL WEEKEND COMMITTEE, INC.
BOX 1331, NORTH EASTHAM, MASSACHUSETTS 02651

April 18, 2014

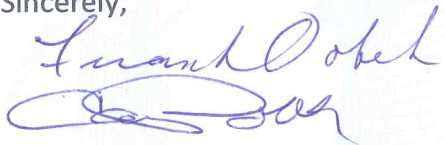
Mr. Edward Kulhawik
Chief of Police
2550 State Highway
Eastham, Ma. 02642

Dear Mr. Kulhawik:

On behalf of the Eastham Windmill Weekend Committee, this letter is to inform you of the Eastham Windmill Weekend Road Race (2 miles/ 5 miles) to be held on Sunday September 7, 2014 at Nauset Regional High School and the National Seashore. Registration begins at 7:00 a.m. and we usually finish by 11:00 a.m. Attached is the route of the Road Race.

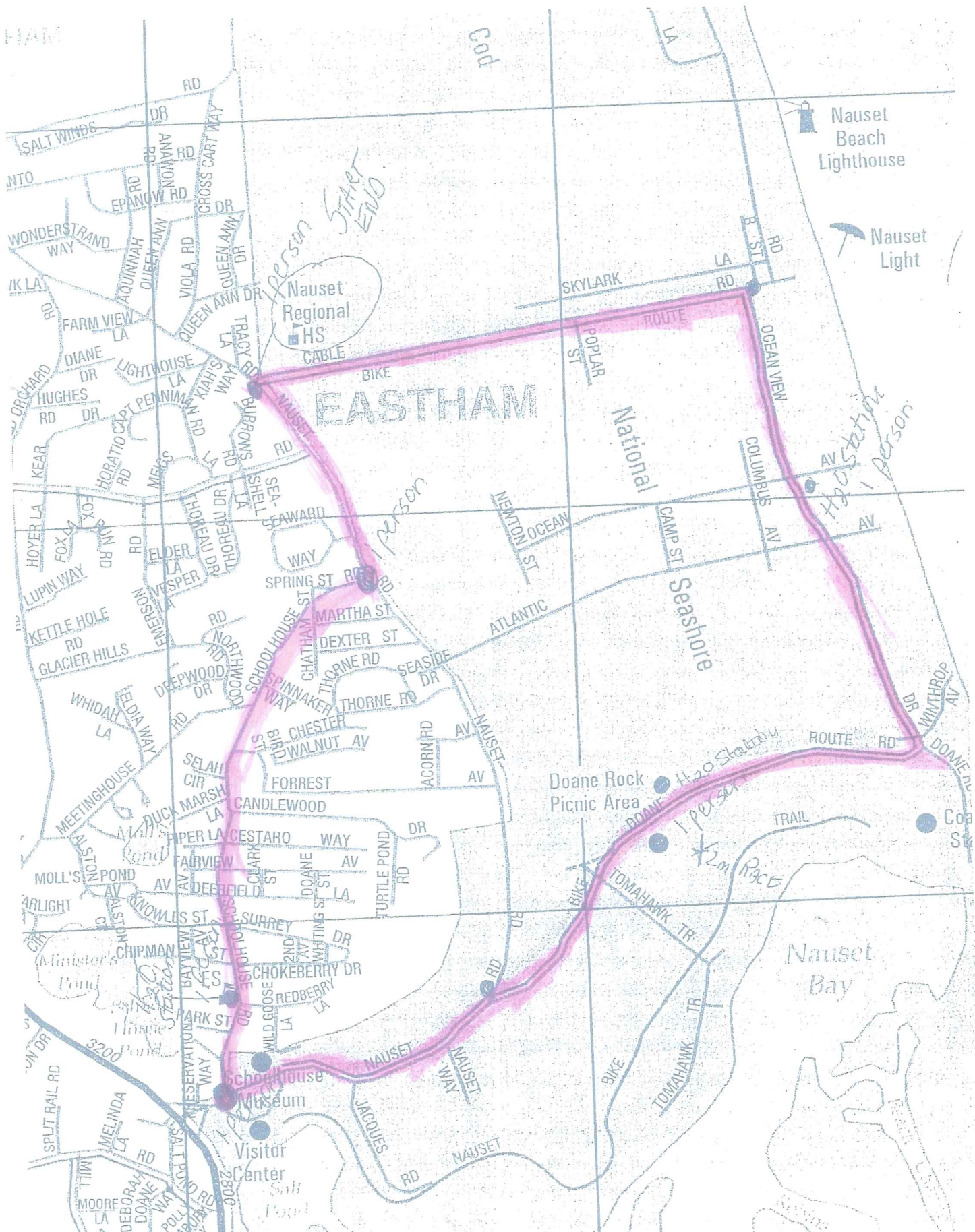
Thank you for your time and consideration.

Sincerely,



Frank and Carol Dobek
Chair Windmill Weekend Road Race
PO BOX 623
North Eastham, Ma. 02651
508-240-0612
dobs-cd-fd@juno.com

HAM



Nauset Beach Lighthouse

Nauset Light

Nauset Regional HS

EASTHAM

National Seashore

H2O Station

Doane Rock Picnic Area

Nauset Bay

Nauset Museum

Visitor Center



IV
A 7

MEMO:

To: Board of Selectmen

From: Sheila Vanderhoef, Town Administrator

Date: May 19, 2014

Re: Transient Vendor Permits

Please find attached Transient Vendor Licenses for signature by the Board of Selectmen. In each case, the \$20.00 fee has been received.

Vendors seeking permits at this time are:

Thom Cassotta
51 ½ Hatfield Street
Northampton MA 01060

Barbara Pelletier
P. O. Box 282
N. Chatham MA 02650

Linda Wojtasinski
16 Daley Road
Hingham MA 02043

Terry A. Chase-Lewis
901 Main Street
Osterville MA 02655

Patricia Kelly
333 Megan Road
Hyannis MA 02601

Cape Cod Cranberry Harvest
Debbie Greiner/Tina Labossiere
33 Rocky Way
Harwich MA 02645

Allen Chisholm
14 King Philip Road
Plymouth MA 02360

Robin Bettencourt
90 Gates Street
Portsmouth NH 03801

Mary Debartolo
34 Route6A
Orleans MA 02653

Joanne Atkinson
P. O. Box 249
Westwood MA 02090

Dan Merson
31 Meadow Lane
Lanesboro MA 01237

Jo Glazebrook
774 Main Street
Brewster MA 02631

Robert Rossel
25 Ironwood Drive
Epping NH 03042

Erin Peterson
41 Thatcher Holway Road
Marston Mills MA 02648

Hope Schwartz-Leeper
7 Prence Lane
Orleans MA 02653

Ann Miller
P. O. Box 520
Barnstable MA 02630

Jan Raffaele
473 Queen Anne Road
Harwich MA 02645

Martha Nunez/Mercy Reed
54 Partridge Path
Chatham MA 02633

Linda A. Johnson
P. O. Box 1298
North Eastham MA 02651

Amy Ambroult
47 Royal Avenue
Holbrook MA 02343

Melissa Rioux
575 Main Street
Suite 1A
Saco Maine 04072

Kathleen Chase-Jones
3852 Main Street
Brewster MA 02631

Thomas Brennan
451 Stony Brook Road
Brewster MA 02631

Tyler Piebes
38 Grandfathers Lane
Brewster MA 02631

Erin Nelson
220 High Street Apt.3
Ipswich MA 01938

Bob Sabolefski
49 South Road
Templeton MA 01468

Melissa Rockwen
170 Ansonway #1
Jamaica Plain MA 02130

Frances Henderson
39 Orchard Hill Drive
Sharon MA 02067

Donna Driscoll
72 Converse Road
Marion MA 02738

Robert D. Handel
44 Curtis Street
Rockport MA 01966

Blanche Dan Gregory
P. O. Box 1195
Orleans MA 02653

Sergei Novikov
28 Brairsird Avenue #402
Medford MA 02155

Nancy Basler
P. O. Box 366
Yarmouth Port MA 02675

Michael R. McCarthy
189 North Street
Mattapoisett MA 02739

John W. Brown
76 Tudor Street
Chelsea MA 02150



MEMO:

To: Board of Selectmen

From: Sheila Vanderhoef, Town Administrator

Date: May 19, 2014

Re: Transient Vendor Permits

Please find attached Transient Vendor Licenses for the Eastham Painters Guild for approval by the Board of Selectmen. In each case, the \$20.00 fee has been received.

Vendors seeking permits at this time are:

Elaine Lobay
1081 St. Highway
Pine Tree Condos
Eastham MA 02642

Pat Nickerson
80 Northwinds Lane
Eastham MA 02642

Meg Smith
1545 Bridge Road
Eastham MA 02642

Willow B. Shire
1380 Samoset Road
Eastham MA 02642

Robin Wessman
44 Maple Street
Norfolk MA 02056

Karen Kollar
P. O. Box 1818
North Eastham MA 02651

Donna A. Knight
P. O. Box 642
North Eastham MA 02651

June Havens
2 Arrowood Drive
Eastham MA 02642

Joseph Forjan
690 Hay Road
Eastham MA 02642

Susan Ford
49B Salt Pond Road
Eastham MA 02642

Doris Greenleaf
5 Great Pond Place
Eastham MA 02642

Elizabeth Embler
79 Pheasant Cove circle
Yarmouth Port MA 02675

Robert Bylaska
250 Corliss Way
Eastham MA 02642

May 15, 2014

To: Board of Selectmen

From: Sheila Vanderhoef, Town Administrator

Re: Committee Appointment Needs

Please find attached a list of members of Town Committees, Boards, and Commissions, who wish to be reappointed for another three-year term to commence on July 1, 2014 and end on June 30, 2017.

Animal Advisory Committee	Kerry Ann Reid	
Board of Assessors	Joanna Buffington	Alternate
	Doreen Cahill Mayer	
	Al Sette	
Community Preservation	Edmund Casarella	
Conservation Commission	Steven LaBranche	
Council on Aging	Pauline McGaughey	
Cultural Council	Anthony Cantore	
	Kathleen Masterson	
	Johanna Schneider	
1651 Forest Advisory	Steven Gulrich	Open Space Comm. Rep.
	Steven LaBranche	Conservation Comm. Rep.
Historical Commission	Frank Crozier	
	Joan Sullivan	
Human Services Advisory Commission	Susan Canavari	
	Dilys Smith	

Planning Board

Craig Nightingale
Marc Stahl

Public Access Committee

Asa Decker, Jr.
Lori Hovenstine

Recreation

Edmund Casarella

Water Management

Adele Blong
Mike Guzowski
Michael W. Hackworth

Zoning Board of Appeals

Peter Doolittle
John Zazzaro

Alternate

INFORMATION

DATE: May 19, 2014

TO: Board of Selectmen

FROM: Sheila Vanderhoef, Town Administrator

RE: Memorial Day: May 26, 2014 at 9:00 am
Location: Windmill Green – Gazebo

Please note that Memorial Day plans are in progress:

- Dave Schropfer has offered to call the Coast Guard Contingent that participated in the Ceremony last year.
- Kami Lyle will play Taps on the bugle.
- Chief Kulhawik has offered to sing the National Anthem.
- Members of the Fire and Police Department will be present.
- Flowers were ordered from Kelly's in Wellfleet.
- Chris Blood will provide sound.
- Selectman Burt customarily recites a poem and says a few words to those present. Should any other Selectmen wish to do likewise, please let us know.

Thank you.

Mr McDonald

Board of Cemetery Commisioners

Town of Eastham

Minutes of Meeting April 8, 2014

Meeting opened at 10:18 A.M. in the large meeting room in the lower level of the Town Hall.

Present: Harnett, chairman; Carlson, Thurston, clerk and Selectman McDonald

No visitors.

Cove Update: A large branch had fallen during one of the storms. Mr. Carlson made contact with Mr. Mickle of the DPW and it has been removed.

Approval of Minutes, March 4, 2014:

Moved and seconded to approve the minutes as presented.

Vote: 3 in favor Opposed None

Bridge Rd. Update:

Carlson reported that there were a number of small branches down which he disposed of. The small sign needs minor repair as well as the facing on some stones requiring cleaning.

Mr. Harnett announced that his term ends in June and since he has served ~~two~~ ^{three} consecutive terms, he will be prevented from continuing under the term limit requirement. There was discussion regarding possible replacement candidates. Members will make informal inquiries for future suggestions.

New Business:

Mr. Thurston presented a reproduced etching of "The Burial of Mr. Treat" which was donated by Mrs. Joan T. Dennen of Boxborough and Yarmouthport. The framed ink drawing was accompanied by other historical documents depicting the period. Moved and seconded to accept the gift on behalf of the Commission with thanks and appreciation. Vote: unanimous. The Clerk was directed to convey the appreciation of the Board to Mrs. Dennen.

Mr. Thurston reported on his research on the history and current status of the Congregational and Soldiers Cemetery. The work received immense assistance from the Town Clerk who had collected and retained many documents. The research indicated that the Congregational church moved sometime around 1820 from Bridge Rd, to what is now the county highway and established a cemetery. The organization apparently went into decline and ceased to exist after 1850. There were few, if any, records existing until 1926, when a request for incorporation was requested and reaffirmed. In 2008 the Treasurer of the

Commonwealth informed the Treasurer of the Congregational and Soldiers Cemetery of funds turned over to the State in the name of the cemetery corporation. At this time the Cemetery Corporation apparently re-organized with new officers and board members. This is the current status.

There was discussion by the commissioners present regarding the possibility that the Cong. and Soldiers Cem. might be open for discussion with the Town of Eastham for a possible transfer of ownership. Mr. McDonald agreed to present the matter to the Board of Selectmen which might open the matter for informal discussion between the two parties.

Next meeting of the Cemetery Commission will be held at 10:30 A.M. on Tuesday May 6, 2014

MOVED to adjourn: Vote : 3 in favor None opposed
Meeting adjourned at 11:30 A.M.

Respectfully



R. T. Thurston, Clerk

Sheila Vanderhoef

From: Neil Andres <nandres@eastham-ma.gov>
Sent: Monday, May 12, 2014 8:48 AM
To: Sheila Vanderhoef
Subject: FW: I-131 Haz Waste

Sheila- County review of Kleenex incident below.
Neil

From: marinabrock [<mailto:marina.brock2@verizon.net>]
Sent: Monday, May 12, 2014 6:29 AM
To: Neil Andres
Cc: 'Mike Maguire'
Subject: RE: I-131 Haz Waste

Neil

After reviewing numerous sources on the internet and speaking to radiation experts in Boston I feel you did everything correctly and well. This kind of issue has come up several times in many towns and SEAMASS used to just segregate the load for the several days required and then dump it. Apparently they have changed their policy.

As for the training of employees, I recommend future HazCom trainings to include this topic general as a hazard job assessment issue. That being said the type of waste – usually a Kleenex- in a bag of residential trash, thrown by the resident (or other commercial hauler) into the hopper and then into the roll-off doesn't speak of a high level of potential employee contact. Also the random and highly sporadic encounter with this type of waste/trash is negligible.

Patients undergoing this type of chemo/tracer therapy are usually well educated about the potential hazards and are told to segregate themselves from household members, children, animals and the general public for a period of a day to a week depending on the initial dose. They are also instructed to "flush twice", shower daily and segregate tissues and paper towels in a separate bag and hold for a requisite time period before disposing. Apparently this resident neglected that protocol.

Gratefully the occurrence is rare, posting the transfer station (which you probably already do) could be helpful. Public education handouts (general to hazardous material) could be developed and sent with the annual pick up scheduling. Mike Maguire may already have information on this. I will cc him for additional resources too.

I think you did an excellent job and were well advised by officials present. I wouldn't think of second guessing them.

Please let me know if I can help. Even though we generally cover radioactive material in HAZCOM training I will include this as a job related hazard in future training to all transfer station workers.

Let me know if I can be of any further assistance.

Take care,

Marina
Marina M. Brock
Senior Environmental Specialist
Environmental Health and Safety (EHS)

Barnstable County Department of Health and Environment
P.O. Box 427
Barnstable County Complex
Barnstable MA 02630
Mobile 774-212-4059
Email – marina.brock2@verizon.net
<http://www.barnstablecountyhealth.org/>

From: Neil Andres [<mailto:nandres@eastham-ma.gov>]
Sent: Thursday, May 08, 2014 3:22 PM
To: Marina Brock
Subject: I-131 Haz Waste

Marina - Can you review our handling of a Hazardous waste situation.

On 4/23/2014, I was notified that a load of MSW from Eastham set off a radiation detector at SEMASS.

SEMASS would not accept the waste or provide services to isolate, identify, store and dispose of the item even after talking to senior management at the site. They could not provide any alternative facilities to dispose of the item. I was told that the load would have to go back to our site and be processed there. They did, however, give me the name of the consultant who handles these situations for them.

The trailer was returned to the site. The consultant was scheduled for 4/25/2014 - a day the site was closed to the public.

The consultant directed the truck operator to eject the load, the item was found (I-131) and bagged. Per the direction of the consultant, the item was secured in a metal locker with directions to dispose the item in the trash after 11/1/2014. Documentation is attached.

I contacted Dan Connick of the DEP and he said the matter was under the jurisdiction of the Mass Radiation Control Program but to send him a copy of the report.

I contacted Ed Solomon of the Mass Radiation Control Program and he stated he had received the report from our consultant and that the matter has been handled correctly and the item can be stored at our site until 11/1/2014 as directed by our consultant with no public risk. They have closed the file.

Was this situation handled correctly? What additional actions need to be taken?

Can the item be stored on our site or should it be sent to a hazardous waste facility?

Is additional training needed for staff?

What instructions do medical facilities given to patients? Does outreach need to be done?

Thanks for your help

Neil Andres
Eastham DPW

INFO: Aline Gagne painting



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642-2544

All departments 508-240-5900 • Fax 508-240-1291

www.eastham-ma.gov

May 7, 2014

Ms. Lisette Gagne
65 Louis Street
Hyannis, MA 02601

Dear Ms. Gagne,


On behalf of the Town of Eastham, thank you for the beautiful oil painting of Town Hall by your mother. Aline Gagne was well known by the Town for her many years as an art teacher at the Council on Aging and for her stylish presence. We are proud such an accomplished artist made Eastham her home and are so fortunate Aline chose to capture the beauty of Town Hall with her eye for the unique natural lighting and colors of the Outer Cape.

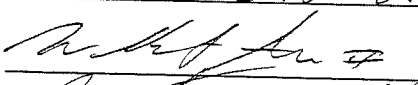
Aline Gagne will be missed by Eastham, but we will remember her always through the delightful painting of Town Hall you were so generous to donate to the Town.

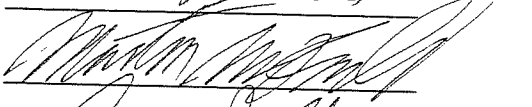
Thank you!

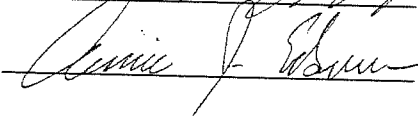
Sincerely,

THE EASTHAM BOARD OF SELECTMEN



Linda S. Burt


Robert J. Burt


Martin J. Burt


Annie J. Burt